2017 Community College Graduate Follow-Up Survey File Layout

Report one entry per responding graduate.
Do not include non-responding graduates in the file.
Blanks should be used for reporting missing data.
Submit the file in CSV file format to MHEC's secure data website, selecting the graduation fiscal year.

Item #	Survey Quest #	Data Element	Max Field Length	MHEC Data Dict	Information
1		Graduation Fiscal Year	4		Fiscal year of graduation
2		OPEID (FICE+2)	8	DD3	Institution Identifier using OPEID codes
3		Sub-Campus Code	1	DD4	For campus use (can be blank)
4		Program Taxonomy (One entry per student)	6	DD31	MHEC taxonomy (HEGIS) for program associated with highest degree conferred (in the case of multiple highest-level awards, the college chooses which HEGIS to report here)
5		Highest Degree Received	2	DD30	MHEC code of highest degree conferred: 10 = Certificate 20 = Associate degree
6		Identification Number (SSN)	9	DD5	Social Security Number, Individual Taxpayer Identification Number or alternative student identifier (9 digits required, blank not valid)
7		Identification Number Type	1	DD6	1 = SSN, 2 = Institution Assigned Identifier or 3 = ITIN
8		Local Campus Student Identifier	10	DD8	Campus Assigned Student ID
9		Gender	1	DD21	1 = Male 2 = Female 3 = Unknown, male assigned 4 = Unknown, female assigned
10		US Citizenship	1	DD24	1 = U.S. citizenship group 2 = Non-resident alien (foreign)
11		Hispanic/Latino Ethnicity	1	DD25	Y, N, or blank if unknown
12		White	1	DD26.1	1 or blank
13		Black/African American	1	DD26.2	2 or blank
14		Asian	1	DD26.3	3 or blank

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15		American Indian/Native Alaskan	1	DD26.4	4 or blank
16		Native Hawaiian/Pacific Islander	1	DD26.5	5 or blank
		1. Rate objectives one might achieve at community college:			
17	1a	Earn an associate degree or certificate	1		1 = Very Important 2 = Somewhat Important 3 = Not Important
18	1b	Prepare for transfer to a four-year institution	1		1 = Very Important 2 = Somewhat Important 3 = Not Important
19	1c	Prepare for entry into a first career	1		1 = Very Important 2 = Somewhat Important 3 = Not Important
20	1d	Prepare for entry into a different career	1		1 = Very Important 2 = Somewhat Important 3 = Not Important
21	1e	Update skills for current job	1		1 = Very Important 2 = Somewhat Important 3 = Not Important
22	1f	Self-enrichment	1		1 = Very Important 2 = Somewhat Important 3 = Not Important
23	1g	Most Important Objective If graduate marks more than one response, institution should select one to report Design online surveys to accept only one response	1		1 = Earn an associate degree or certificate 2 = Prepare for transfer to a four-year institution 3 = Prepare for entry into a first career 4 = Prepare for entry into a different career 5 = Update skills for current job 6 = Self-enrichment
24	2	Goal achieved by graduation	1		1 = Completely 2 = Partly 3 = Not at all
25	3	Attend the same community college again	1		1 = Yes 2 = No 3 = Not sure

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26	4	Enroll in the same program of study again	1		1 = Yes 2 = No 3 = Not sure
		5. Rate how attending community college improved your mastery of skills			
27	5a	Writing skills	1		1 = Improved a Great Deal 2 = Improved a Fair Amount 3 = No Improvement at All
28	5b	Mathematics skills	1		1 = Improved a Great Deal 2 = Improved a Fair Amount 3 = No Improvement at All
29	5c	Scientific reasoning	1		1 = Improved a Great Deal 2 = Improved a Fair Amount 3 = No Improvement at All
30	5d	Reading comprehension	1		1 = Improved a Great Deal 2 = Improved a Fair Amount 3 = No Improvement at All
31	5e	Effective use of information	1		1 = Improved a Great Deal 2 = Improved a Fair Amount 3 = No Improvement at All
		6. Rate your personal change as a result of attending your community college			
32	6a	Appreciation of art, music and literature	1		1 = Increased a Great Deal 2 = Increased Somewhat 3 = Remained the Same
33	6b	Clarity of educational and career goals	1		1 = Increased a Great Deal 2 = Increased Somewhat 3 = Remained the Same
34	6c	Self-confidence	1		1 = Increased a Great Deal 2 = Increased Somewhat 3 = Remained the Same
35	6d	Appreciation of cultural diversity	1		1 = Increased a Great Deal 2 = Increased Somewhat 3 = Remained the Same

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36	6e	Enjoyment of learning	1		1 = Increased a Great Deal 2 = Increased Somewhat 3 = Remained the Same
		7. Aspects of your community college experience			
37	7a	Overall college experience	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
38	7b	Quality of classroom instruction	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
39	7c	Quality of online instruction	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
40	7d	Quality of laboratory equipment	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge

Item #	Survey Quest #	Data Element	Max Field Length	MHEC Data Dict	Information
41	7e	Faculty availability/helpfulness	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
42	7f	Class scheduling	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
43	7g	Academic advising	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
44	7h	Library	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
45	7i	Tutorial services	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge

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46	7j	Student activities	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
47	7k	Career information	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
48	7l	Job search skills	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
49	7m	Access to information technology	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
50	7n	Overall quality of the college's programs and services	1		1 = Very Good 2 = Good 3 = Fair 4 = Poor 5 = Very Poor 6 = No Basis to Judge
51	8	Taken courses at four-year college or university since graduating	1		1 = Yes, as a full-time student (12 or more) 2 = Yes, as a part-time student (fewer than 12) 3 = No, I have not taken courses at 4-yr

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52	9	First four-year college or university transferred to after graduation	2		01 = Bowie State Univ 02 = Coppin State Univ 03 = Frostburg State Univ 04 = Morgan State Univ 05 = Salisbury Univ 06 = St. Mary's College 07 = Towson Univ 08 = Univ of Baltimore 09 = UM Baltimore 10 = UM Baltimore County 11 = UM College Park 12 = UM Eastern Shore 13 = UM University College 14 = Capital College 15 = Goucher College 16 = Hood College 17 = Johns Hopkins Univ 18 = Loyola Univ Maryland 19 = Maryland Inst Col of Art 20 = McDaniel College 21 = Mt. St. Mary's Univ 22 = Notre Dame of Maryland 23 = St. John's College 25 = Stevenson Univ 26 = Washington Adventist Univ 27 = Washington College 28 = Other MD Private Inst 29 = Out-of-state Private 30 = Out-of-state Public

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53	10	Transfer preparation	1		1 = Very good 2 = Good 3 = Fair 4 = Poor 5 = Very poor
54	11	Transfer major in same academic field as community college program	1		1 = Same academic field 2 = Somewhat related field 3 = Different academic field
55	12	Credit hours with 'C' not accepted at transfer institution	1		1 = None 2 = 1-6 3 = 7-10 4 = 11-15 5 = 16-20 6 = More than 20
	13. Reasons courses with 'C' or better not accepted (mark all that apply)				
56	13a	Changed major	1		1 = Changed major or blank
57	13b	Earned over 60 credits	1		2 = Earned over 60 credits or blank
58	13c	No comparable course offered	1		3 = No comparable course offered or blank
59	13d	Other	1		4 = Other or blank
	14. Current employment status (mark all that apply)				
60	14a	Employed full-time	1		1 = Employed full-time or blank
61	14b	Employed part-time	1		1 = Employed part-time or blank
62	14c	Not employed and seeking a job	1		1 = Not employed and seeking a job or blank
63	14d	Not employed and not seeking a job	1		1 = Not employed and not seeking a job or blank
64	14e	Active military duty	1		1 = Active military duty or blank
65	14f	Retired	1		1 = Retired or blank
66	15	Job related to community college program of study	1		1 = Same field 2 = Somewhat related field 3 = Different field

Item #	Survey Quest #	Data Element	Max Field Length	MHEC Data Dict	Information
67	16	Employment preparation	1		1 = Very good 2 = Good 3 = Fair 4 = Poor 5 = Very poor
68	17	Primary job location	2		01 =Allegany 02 =Anne Arundel 03 =Baltimore City 04 =Baltimore County 05 =Calvert 06 =Caroline 07 =Carroll 08 =Cecil 09 =Charles 10 =Dorchester 11 =Frederick 12 =Garrett 13 =Harford 14 =Howard 15 =Kent 16 =Montgomery 17 =Prince George's 18 =Queen Anne's 19 =St. Mary's 20 =Somerset 21 =Talbot 22 =Washington County 23 =Wicomico 24 =Worcester 25 =Washington DC 26 =Delaware 27 =Pennsylvania 28 =Virginia

Item #	Survey Quest #	Data Element	Max Field Length	MHEC Data Dict	Information
					29 =West Virginia 30 =Other
69	18	Current Gross Salary	2		01 =Less than $20,000 02 =$20,000 to $24,999 03 =$25,000 to $29,999 04 =$30,000 to $34,999 05 =$35,000 to $39,999 06 =$40,000 to $44,999 07 =$45,000 to $49,999 08 =$50,000 to $54,999 09 =$55,000 to $59,999 10 =$60,000 to $64,999 11 =$65,000 to $69,999 12 =$70,000 or more

* No positions assigned for Open-ended Comments (Other)