

2022 Sexual Assault Campus Climate Survey and Incident Data Reporting submission to the Maryland Higher Education Commission

Maryland legislation requires all higher education institutions in Maryland to provide the Maryland Higher Education Commission (MHEC) a report on the findings from a sexual assault campus climate survey and a report on institution-level data on incidents of sexual assault and other sexual misconduct. These materials are due every other year with the most recent cycle due for submission by June 1, 2022.

This form allows for the seamless submission of the following:

- * incident data and/or
- * the survey narrative

Please do not submit materials via email. Contact Barbara Schmertz at barbara.schmertz@maryland.gov with questions.

In this form you must provide your name and contact information as well as indicate you have fulfilled all requirements of the submission checklist.

* Required

1. Email *

Skip to question 2

Information

After completing this section, you will have an opportunity to select whether you are submitting the Incident Data, the Narrative Report, or both. Please know you are asked to attest to adherence to the guidelines and to the quality of your incident data.

The Incident Data must be in Excel format (the four-tabbed Excel workbook provided in September 2020 to institutions). The Narrative Report must be in pdf format.

2. Name *

3. Job Title *

4. Phone number (format #####-####) *

5. Institution name (please select) *

Mark only one oval.

- Allegany College of Maryland
- Anne Arundel Community College
- Bais HaMedrash and Mesivta of Baltimore
- Baltimore City Community College
- Bowie State University
- Capitol Technology University
- Carroll Community College
- Cecil College
- Chesapeake College
- College of Southern Maryland
- Collegium sanctorum angelorum
- Community College of Baltimore County
- Coppin State University
- Frederick Community College
- Frostburg State University
- Garrett College
- Goucher College
- Hagerstown Community College
- Harford Community College
- Hood College
- Howard Community College
- Johns Hopkins University
- Lincoln College of Technology
- Loyola University Maryland
- Maryland Institute College of Art
- Maryland University of Integrative Health
- McDaniel College
- Montgomery College
- Morgan State University
- Mount St. Marv's Universitv

- Ner Israel Rabbinical College
- Notre Dame of Maryland University
- Prince George's Community College
- Reid Temple Bible College
- Salisbury University
- SANS Technology Institute
- St. John's College
- St. Mary's College of Maryland
- St. Mary's Seminary and University
- Stevenson University
- Towson University
- University of Baltimore
- University of Maryland Eastern Shore
- University of Maryland Global Campus
- University of Maryland, Baltimore
- University of Maryland, Baltimore County
- University of Maryland, College Park
- Washington Adventist University
- Washington College
- Women's Institute of Torah Seminary
- Wor-Wic Community College
- Yeshiva College of the Nation's Capital

Incident Data

In this section, you are given an opportunity to submit your Incident Data; if you are not submitting these data, and are submitting just the Narrative, the "no" response will take you to the Narrative Report section.

If you are submitting the Incident Data, please ensure you have reviewed it and can attest that it is free from errors and has been validated.

6. Are you submitting the incident report data? *

Mark only one oval.

Yes *Skip to question 7*

No *Skip to question 12*

Incident
Data

Please review your Incident Data - all three Reports (A, B, and C) and can attest to the quality and completeness of the data.

7. Incident data - please check each box to indicate submission meets MHEC requirements. For the INCIDENT DATA (Reports A, B, and C): *

Check all that apply.

| | Yes |
|---|--------------------------|
| ON ALL THREE TABS ALL blank cells are filled with zeros (zeros indicate no data; blanks can be misconstrued), THIS IS VERY IMPORTANT! | <input type="checkbox"/> |
| the name of the institution appears at the top of each report (Reports A, B, and C) at the prompt (row 6 of sheets) | <input type="checkbox"/> |
| the dates of the collection cycle are included at the prompt (row 7 of Reports A, B, and C) | <input type="checkbox"/> |
| the start date of the current cycle aligns with the end date of the last cycle | <input type="checkbox"/> |
| the link to the institution's most recent Clery Report is inserted at the bottom of Report A (or n/a for those not required) | <input type="checkbox"/> |
| the cycle dates entered are values (e.g., 6/1/2022) not seasons, months or terms | <input type="checkbox"/> |
| the name of the institution is in the file name (e.g., Whispering Pines Community College Incident Data) | <input type="checkbox"/> |

8. You must ensure your data has been validated before submission. Please review and attest to the following for ALL THREE REPORTS - A, B, AND C *

Check all that apply.

- The sum of the values for Q2 equals Q1
- The sum of the values for Q3 equals Q1
- The sum of the values for Q4 equals Q1
- Summing 6a., 6b., and 6c equals the value for Q6
- The sum of the values for Q8 equals Q1
- The value for Q9 is smaller or equal to the value of Q1
- The value for Q10 is smaller or equal to the value for Q9
- The value for Q12 does not exceed Q9
- The sum of the values for Q13 does not exceed the value for Q12
- The sum of values for Q15 does not exceed the value for Q14
- The sum of values for Q17 does not exceed the value for Q16
- You have validated the data in this manner for all three Reports - A, B, and C

9. Do you need to explain why some of your validated data may not align with the rules above? *

Mark only one oval.

- Yes *Skip to question 10*
- No *Skip to question 11*

Explanation

10. Please indicate what data do not align with the rules above and provide a reason why. For example, the sum of the primary sources of the incident reports is lower than the number of incidents of Sexual Assault I because the Title IX officer has so little information on a reported incident to be able to select a source.

Skip to question 11

**Submitting
Incident
Data**

Please upload your Incident Data. After submission, you will be asked if you are also submitting the Narrative Report. If you are not, you will be taken to the Submit section. If you are, you will be asked a few questions regarding the completeness of your Narrative Report and then given an opportunity to submit the Narrative Report. Once done, you will be asked to submit the form.

11. Incident Data *

Files submitted:

Survey Submission

12. Are you submitting the survey narrative *

Mark only one oval.

Yes *Skip to question 13*

No

Survey Narrative

13. Survey narrative - please check each box to indicate the submission meets MHEC's requirements. For the SURVEY NARRATIVE: *

Check all that apply.

- the report contains details of the representative sample (how does the survey respondent pool compare to the overall population surveyed?)
- all prompts and sub-prompts from the narrative guidelines are answered
- there is NO cover page on report
- there are no page numbers

14. Please upload your survey narrative report. PDF format only. You can also upload appendices as additional files. *

Files submitted:

Skip to section 9 (Thank you for your submission)

Thank you for your
submission

Thank you for your submission. You should receive an email confirmation.
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