

# 2023 Performance Accountability Report Submission - 4-Year Public Institutions

Please complete this brief form and upload your 2023 Performance Accountability Report submission. All materials are due **October 2, 2023**. **The reports submitted on or before this date should be in their final form and must be received and considered by the necessary governing bodies as required by law** ([§11-304 through §11-308 of the Education Article of the Annotated Code of Maryland](#)).

Campuses

whose governing bodies will not meet in time for the report before this deadline should contact Yuxin Lin ([yuxin.lin@maryland.gov](mailto:yuxin.lin@maryland.gov)) to make arrangements for submission.

\* Required

1. First name \*

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2. Last name \*

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3. Institution \*

*Mark only one oval.*

- BOW - Bowie State University
- COP - Coppin State University
- FRO - Frostburg State University
- SAL - Salisbury University
- TOW - Towson University
- UB - University of Baltimore
- UMB - University of Maryland, Baltimore
- UMBC - University of Maryland, Baltimore County
- UMCP - University of Maryland, College Park
- UMES - University of Maryland Eastern Shore
- UMGC - University of Maryland Global Campus
- MOR - Morgan State University
- STM - St. Mary's College of Maryland

4. Please indicate that the materials submitted were received and considered by the necessary governing bodies as required by law. \*

*Mark only one oval.*

- Yes
- No

5. If the materials were not received or considered by the necessary governing bodies, please explain the reason.

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6. Per the guidelines each institution is to include the following items in their annual submission. Please use the check boxes below as a guide for the requirements. Should you find that your report is lacking, please return to the report and add the missing item(s). \*

*Check all that apply.*

- (Required) Institution name  
 (Required) Mission statement  
 (Required) Institutional assessment  
 (Required) Answers to BOTH MHEC prompts  
 (Required) MFR metrics  
 (Optional) Cost containment

#### Uploads

All institutions must perform two uploads: 1) entire report combined as a PDF (see below for order of contents) and 2) MFR templates as provided to DBM.

PLEASE ENSURE YOUR INSTITUTION'S NAME IS INCLUDED IN THE FILE NAME FOR EACH UPLOADED ITEM.

7. **UPLOAD 1:** Please upload the ENTIRE combined report in PDF form - narrative, MFR metrics and measures, and supporting documents (please ensure ALL components are combined, as this is what will be published). PUBLIC FOUR-YEAR INSTITUTIONS' report order 1) narrative, 2) MFR "DO NOT EDIT" tab (as it appears in the budget book) and 3) optional - definitions, etc. Please have your file name reflect this format: PAR\_InstitutionAbbreviation\_FiscalYearofReported.pdf. (E.g. PAR\_BOW\_FY23.pdf) \*\*\* Please use the institution abbreviations provided in the drop down list for the institutions in this form\*\*\* \*

Files submitted:

8. **UPLOAD 2:** MFR metrics spreadsheet. Please have your file name reflect this format: MFRmetrics\_InstitutionAbbreviation\_FiscalYearofReportedData.xlsx. (E.g. MFRmetrics\_BOW\_FY23.xlsx) \*\*\* Please use the institution abbreviations provided in the drop down list for the institutions in this form\*\*\* \*

Files submitted:

9. Additional, optional attachment (limit 1) - only use if there is something you need to attach that wasn't contained in the pdf or Excel upload.

Files submitted:

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