

S-30 Maryland Higher Education Commission Annual Report on Maryland Foster Care Tuition Exemption and Homeless Youth Tuition Exemption Recipients (Data reporting year 7/1/22 - 6/30/23) - Due June 1, 2024 DUE DATE IS MANDATED BY LAW. LATE SUBMISSIONS WILL BE CONSIDERED NON-COMPLIANT WITH THE LAW.

INSTRUCTIONS:

All 16 Community Colleges and 13 Public Four-Year Institutions are required to submit this survey even if no students ever having received one or both tuition exemptions/waivers were enrolled in the reporting year.

Download the Excel sheet provided by MHEC (see calendar entry here: https://data.mhec.state.md.us/mac_calendar_intro.asp).

Complete all tabs on the Excel sheet (found at link above), following instructions contained in the workbook on reporting aggregated and disaggregated data.

This form and accompanying workbook include questions regarding any student enrolled during the reporting year who EVER received the specified tuition waivers/exemptions; institutions should ensure that they have the necessary enrollment and degree information for these students, whether or not they received the award in the reporting year.

Complete this form and upload the Excel sheet and any attachments required.

Do NOT use Secure Data Web. Your confirmation email from MHEC upon completing the form will be your record/receipt of submission.

IN THIS FORM: For questions that ask for text and number please ensure (1) the number value is equal to any corresponding value in the Excel sheet/survey (identified in the questions below) and (2) a reason is provided for every case in which the waiver/exemption was not awarded and/or the outcome of any appeal(s). Failure to fulfill item (2) will result in the institution being reported as noncompliant with the law.

NOTES:

Waivers/Exemptions - Throughout this Google Form and the accompanying Excel sheet, MHEC uses tuition waiver and exemption interchangeably. Respondents should submit data in accordance with that reported in the Financial Aid Information System for aid categories

1333 (Foster Care Tuition Waiver) and 1334 (Homeless Youth Tuition Waiver).

Please use institutional data beginning July 1, 2013 for the Foster Care Tuition Waiver/Exemption (FAIS code 1333) section of the form.

Please use institutional data beginning July 1, 2014 for the Homeless Youth Tuition Waiver/Exemption (FAIS code 1334) section of the form.

Data Reporting cycle: Please provide data for the reporting cycle for the previous fiscal year (7/1/22 - 6/30/23).

Materials reporting cycle: Institutions can choose to report for the same data reporting cycle OR for the most recent fiscal year (7/1/23 to 6/30/24).

Complete each section of the survey and click SUBMIT. You will receive an email confirming submission. You are able to edit the survey after submission.

Institutions are also asked to share materials associated with the Foster Care Tuition Waiver exemption and the Homeless Youth Tuition exemption. There is a prompt to upload documents/screen shots of online materials. Collection of this is required by law. Institutions may share the materials associated with the data reporting year (7/1/22 - 6/30/23) OR the most recent year (7/1/23 to 6/30/24).

BACKGROUND:

Section 15-106.1(f) of the Maryland Education Article requires that public institutions of higher education report aggregate data on recipients of the Foster Care Tuition Exemption and the Homeless Youth Tuition Exemption to the Maryland Higher Education Commission. The statute requires the collection of the number of recipients who (1) received the specified tuition exemption during the prior academic year, (2) received a tuition exemption at any point during their enrollment at the institution, and (3) earned a bachelor's degree, associate degree, or certificate from the institution during the prior academic year. Statute further requires that institutions report specific disaggregated information regarding recipients, applicants, and denials. In accordance with the Education Article, institutions must submit this information on or before June 1 of each year. All information is collected through this Google form and the accompanying Excel workbook.

* Indicates required question

1. Email *

2. Name of Institution *

Mark only one oval.

- ALL - Allegany College of Maryland
- ANN - Anne Arundel Community College
- BCCC - Baltimore City Community College
- CAR - Carroll Community College
- CEC - Cecil Community College
- CSM - College of Southern Maryland
- CHE - Chesapeake College
- CCBC - Community College of Baltimore County
- FCC - Frederick Community College
- GAR - Garrett Community College
- HAG - Hagerstown Community College
- HAR - Harford Community College
- HOW - Howard Community College
- MC - Montgomery College
- PRI - Prince George's Community College
- WOR - Wor-Wic Community College
- BSU - Bowie State University
- COP - Coppin State University
- FSU - Frostburg State University
- SU - Salisbury University
- TU - Towson University
- UB - University of Baltimore
- UMB - University of Maryland, Baltimore
- UMBC - University of Maryland, Baltimore County
- UMD - University of Maryland, College Park
- UMES - University of Maryland Eastern Shore
- UMGC - University of Maryland Global Campus
- MOR - Morgan State University

3. First and Last Name of Person Certifying this survey *

4. Name of Office Certifying this survey *

5. Telephone Number (no dashes) of Person Certifying this survey: *

Homeless Youth and Foster Care Tuition Waiver/Exemptions Applications

This section gathers general information about your institutions' process for identifying students eligible to receive the Homeless Youth and/or Foster Care Tuition Waiver/Exemptions.

NOTE: If your institutions offer no waivers, you must still fill out this section.

6. How are **students identified as eligible** for the Homeless Youth and Foster Care Tuition Waiver/ Exemptions? *

If a separate process is used for the two programs, please identify the method used for each. If your institution does not participate in offering these waivers, please indicate that here and state the reason(s) why. Please add any other additional information on the selection of eligible students that would be helpful for statewide reporting.

7. Please upload any application form used for the Homeless Youth and/or Foster Care Tuition Waivers/Exemptions. If your application is accessed via a webpage/electronic application, share screen shots and URLs as appropriate. These can be from the most recent year or align with the data reporting cycle. *

If you have no documentation to share, please upload a document stating why none can be shared.

Files submitted:

Skip to question 8

Homeless Youth and Foster Care Tuition Waiver/Exemption Application and Appeal Forms

The next few questions are tied to the application and appeal process and forms.

8. Does your institution have any other forms associated with the Homeless Youth and Foster Care Tuition Waiver/Exemptions application or appeal process? If so, please prepare to share them with MHEC. *

Mark only one oval.

Yes *Skip to question 9*

No *Skip to question 10*

Upload More Material

9. Please upload any other forms associated with the the Homeless Youth and/or Foster Care Tuition Waivers/Exemptions application or appeal process. If appropriate, please share screen shots and other electronic materials in documents. These can be from the most recent year or align with the data reporting cycle. *

Files submitted:

Skip to question 10

Foster Care and/or Homeless Youth Tuition Exemptions

This question seeks to better understand whether students enrolled in the reporting year ever sought and/or received either tuition exemption (Foster Care and/or Homeless Youth) during any point in their enrollment at the institution.

10. Have any students enrolled at any time during the reporting year applied for or received a Foster Care Tuition Waiver/Exemption or Homeless Youth Tuition Waiver/Exemption at any point during enrollment at the institution (whether or not they received during the reporting year)? *

Mark only one oval.

Yes *Skip to question 11*

No *Skip to question 19*

Foster Care Tuition Waiver/Exemption

The next questions are tied solely to the **Foster Care Tuition Waiver/Exemption** recipients at your institution.

11. Have any students who were enrolled at any time during the **reporting year** (7/1/22 - 6/30/23) applied for or received a Foster Care Tuition Waiver/Exemption at any point during enrollment at the institution (on or after July 1, 2013)? *

Mark only one oval.

Yes

No *Skip to question 15*

Foster Care Tuition Waiver/Exemption Appeals

12. THIS QUESTION REQUIRES A NUMBER VALUE AND A TEXT RESPONSE; USE THE SPACE PROVIDED BELOW FOR BOTH. *

Number Value: How many students applied for but did not receive a Foster Care Tuition Waiver/Exemption during the prior academic year [reporting year FY23]? THIS VALUE SHOULD BE EQUAL TO TOTALS IN ITEM 2 OF THE EXCEL SHEET.

Text Response: For each student counted in Number Value, please provide a reason why the student did not receive a Tuition Waiver/Exemption during the reporting year.

13. THIS QUESTION REQUIRES A NUMBER VALUE AND A TEXT RESPONSE; USE THE SPACE PROVIDED BELOW FOR BOTH. *

Number Value: How many students enrolled during the reporting year previously received a Foster Care Tuition Waiver/Exemption at any point during their enrollment at the institution but did not receive the tuition exemption during the reporting year? THIS VALUE SHOULD BE EQUAL TO TOTALS IN ITEM 3 OF THE EXCEL SHEET.

Text Response: For each student, please provide a reason why the student did not receive a Tuition Waiver/Exemption during the reporting year.

14. THIS QUESTION REQUIRES A NUMBER VALUE AND A TEXT RESPONSE; USE THE SPACE PROVIDED FOR BOTH. *

Number Value: How many students seeking a Foster Care Tuition Waiver/Exemption filed an appeal?

Text Response: What was the outcome of each appeal? If any appeal was denied, what was the reason for the denial?

Skip to question 15

Homeless Youth Tuition Exemption

The next questions are tied solely to the **Homeless Youth Tuition Exemption** recipients at your institution.

15. Have any students enrolled at your institution at any time during the reporting year * (7/1/22 - 6/30/23) applied for or received a Homeless Youth tuition exemption at any point during enrollment at the institution (on or after July 1, 2014)?

Mark only one oval.

Yes *Skip to question 16*

No *Skip to question 19*

Homeless Youth Tuition Exemption Data Reporting

16. THIS QUESTION REQUIRES A NUMBER VALUE AND A TEXT RESPONSE; USE THE BLANK FOR BOTH. *

Number Value: How many students applied for but did not receive a Homeless Youth Tuition Waiver/Exemption during the prior academic year [reporting year FY23]? THIS VALUE SHOULD BE EQUAL TO TOTALS IN ITEM 2 OF THE EXCEL SHEET.

Text Response: For each student counted in Number Value, please provide a reason why the student did not receive a Tuition Waiver/Exemption during the reporting year.

17. THIS QUESTION REQUIRES A NUMBER VALUE AND A TEXT RESPONSE; USE THE BLANK FOR BOTH. *

Number Value: How many students enrolled during the reporting year previously received a Homeless Youth Tuition Waiver/Exemption at any point during their enrollment at the institution but did not receive the tuition exemption during the reporting year? THIS VALUE SHOULD BE EQUAL TO TOTALS IN ITEM 3 OF THE EXCEL SHEET.

Text Response: For each student, please provide a reason why the student did not receive a Tuition Waiver/Exemption during the reporting year.

18. THIS QUESTION REQUIRES A NUMBER VALUE AND A TEXT RESPONSE; USE THE BLANK FOR BOTH.

Number Value: How many students seeking a Homeless Youth Tuition Waiver/Exemption filed an appeal?

Text Response: What was the outcome of each appeal? If any appeal was denied, what was the reason for the denial?

Homeless Youth Tuition Exemption and Foster Care Tuition Exemption Demographic Reporting

19. Question *

Please upload institutional data for Homeless Youth tuition exemption and Foster Care tuition exemption recipients during the reporting year. The Excel workbook for reporting these data can be found on the MHEC Data Web calendar site.

All community colleges and four-year public colleges and universities must complete and upload the workbook, even if no Foster Care tuition exemptions or Homeless Youth tuition exemptions have been awarded at your institution. This is required by law.

Please see the first tab of the Excel workbook, "Introduction and Instructions" for detailed instructions on how to report the disaggregated data. This additionally includes instructions on how to report for data that are unknown or not collected.

Files submitted:

This content is neither created nor endorsed by Google.

Google Forms

