2022-2024 Sexual Assault Campus Climate Survey and Incident Data Reporting submission to the Maryland Higher Education Commission - Due June 1, 2024

Maryland legislation requires all higher education institutions in Maryland to provide the Maryland Higher Education Commission (MHEC) a report on the findings from a sexual assault campus climate survey and a report on institution-level data on incidents of sexual assault and other sexual misconduct. These materials are due every other year with the most recent cycle due for submission by June 1, 2024 (Since June 1 is a Saturday, please submit no later than Monday, June 3, 2024.)

This form allows for the seamless submission of the following:
* incident data and/or
* the survey narrative

Changes to Google form from past cycles:
required to provide FTE information
required to indicate MOU
link to Clery report included

Please do not submit materials via email. Contact Barbara Schmertz at barbara.schmertz@maryland.gov with questions.

In this form you must provide your name and contact information as well as attach appropriate materials.

* Indicates required question

Skip to question 1Skip to question 1

Information

After completing this section, you will have an opportunity to select whether you are submitting the Incident Data, the Narrative Report, or both. Please know you are asked to attest to adherence to the guidelines and to the quality of your incident data.

The Incident Data must be in Excel format (the Excel workbook provided in Fall 2022 to institutions and linked on the MHEC Calendars here: https://data.mhec.state.md.us/mac_calendar_intro.asp). The Narrative Report must be in pdf format.

1. Name *

    _____

2. Job Title *

    _____

3. Phone number (format ##########) *

    _____

4.   Institution name (please select) *

Mark only one oval.

◯ Allegany College of Maryland

◯ Anne Arundel Community College

◯ Bais HaMedrash and Mesivta of Baltimore

◯ Baltimore City Community College

◯ Bowie State University

◯ Capitol Technology University

◯ Carroll Community College

◯ Cecil College

◯ Chesapeake College

◯ College of Southern Maryland

◯ Collegium sanctorum angelorum

◯ Community College of Baltimore County

◯ Coppin State University

◯ Frederick Community College

◯ Frostburg State University

◯ Garrett College

◯ Goucher College

◯ Hagerstown Community College

◯ Harford Community College

◯ Hood College

◯ Howard Community College

◯ Johns Hopkins University

◯ Lincoln College of Technology

◯ Loyola University Maryland

◯ Maryland Institute College of Art

◯ Maryland University of Integrative Health

◯ McDaniel College

◯ Montgomery College

◯ Morgan State University

◯ Mount St. Mary's University

◯ Ner Israel Rabbinical College

◯ Notre Dame of Maryland University

◯ Prince George's Community College

◯ Reid Temple Bible College

◯ Salisbury University

◯ SANS Technology Institute

◯ St. John's College

◯ St. Mary's College of Maryland

◯ St. Mary's Seminary and University

◯ Stevenson University

◯ Towson University

◯ University of Baltimore

◯ University of Maryland Eastern Shore

◯ University of Maryland Global Campus

◯ University of Maryland, Baltimore

◯ University of Maryland, Baltimore County

◯ University of Maryland, College Park

◯ Washington Adventist University

◯ Washington College

◯ Women's Institute of Torah Seminary

◯ Wor-Wic Community College

◯ Yeshiva College of the Nation's Capital

5.   *

Between 2022 and 2024, how many full-time equivalent (FTE) Title IX officer staff
were employed at the institution?   If none, put 0.

_____

6.   *

Between 2022 and 2024, how many full-time equivalent (FTE) investigator staff
were employed at the institution?   If none, put 0.

_____

7.   *

Between 2022 and 2024, how many FTE confidential reporting source staff (e.g.,
confidential victim advocates and/or counselors) were employed at the institution?
If none, put 0.

_____

8.   *

Between 2022 and 2024, did the campus have a MOU with any off-campus victim
service providers (e.g., local rape crisis center) for student referrals? (select Yes or
No)

Mark only one oval.

◯ Yes

◯ No

9.   Link to Clery report (paste URL; if not required to submit Clery report, insert N/A) *

_____

Incident Data

In this section, you are given an opportunity to submit your Incident Data; if you are not
submitting these data, and are submitting just the Narrative, the "no" response will take you to
the Narrative Report section.

If you are submitting the Incident Data, please ensure you have reviewed it and can attest that
it is free from errors and has been validated.

10.   Are you submitting the incident report data? *

Mark only one oval.

    ◯ Yes   *Skip to question 12*

    ◯ No   *Skip to question 11*

Why no incident data?

Please indicate why you are not submitting incident data. Incident data - even if all zeros - is required to submit by law.

11.   Please indicate why you are not submitting incident data. Incident data - even if   *
           all zeros - is required to submit by law.

    _____

Skip to question 14

Incident Data

Please review your Incident Data and attest to the quality and completeness of the data.

12.   Incident data - please check each box to indicate your submission meets MHEC   *
       requirements. If you cannot attest to these, please return to the materials and
       correct issues and continue your submission. Please do not just check the boxes
       without reviewing your work.

Check all that apply.

	Yes
Data are entered for Sexual Assault I, Sexual Assault II and Other Sexual Misconduct tabs (even if zeros)	☐
Institution name selected from list on "Fill Out Reporting Info" tab	☐
Cycle dates are on "Fill Out Reporting Info" tab	☐
Excel file name contains Institution's name	☐

Submitting Incident Data

Please upload your Incident Data. **Your file MUST have the institution's name in the file name (e.g., CCBC Incident Data 2024).**

After submission, you will be asked if you are also submitting the Narrative Report. If you are not, you will be taken to the Submit section. If you are, you will be asked a few questions regarding the completeness of your Narrative Report and then given an opportunity to submit the Narrative Report. Once done, you will be asked to submit the form.

13.   Upload 2022-2024 Incident Data *

Files submitted:

Survey Submission

14.   Are you submitting the survey narrative *

Mark only one oval.

◯ Yes   *Skip to question 16*

◯ No   *Skip to question 15*

Why no survey narrative

All institutions must have conducted a Campus Climate Survey between 2022 and 2024. It is required by law.

15.   Please share why you are not submitting the Survey Narrative. *

_____

Survey Narrative

16. Survey narrative - please check each box to indicate the submission meets MHEC's requirements. For the SURVEY NARRATIVE: *

Check all that apply.

☐ the report contains details of the representative sample (how does the survey respondent pool compare to the overall population surveyed?)

☐ all prompts and sub-prompts from the narrative guidelines are answered

☐ pdf narrative report contains the institution's name and the cycle year (e.g., CCBC Survey Narrative 2024)

17. Please upload a pdf of your survey narrative. Your file name must contain your institution's name. After submission of the survey narrative, you will be asked to submit the Google Form.   *

Files submitted:

Skip to section 10 (Thank you for your 2022 - 2024 cycle submission)

Thank you for your 2022 - 2024 cycle submission

Thank you for your submission. You should receive an email confirmation. Please save this email for your records.

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