

2024 Performance Accountability Report Submission - Community Colleges

Please complete this brief form and upload your 2024 Performance Accountability Report submission. All materials are due **October 1, 2024**. **The reports submitted on or before this date should be in their final form and must be received and considered by the necessary governing bodies as required by law ([§11-304 through §11-308 of the Education Article of the Annotated Code of Maryland](#)).**

Campuses whose governing bodies will not meet in time for the report before this deadline should contact Yuxin Lin (yuxin.lin@maryland.gov) to make arrangements for submission.

* Indicates required question

1. Email *

2. First name *

3. Last name *

4. Institution *

Mark only one oval.

- ALL - Allegany College of Maryland
- ANN - Anne Arundel Community College
- BCCC - Baltimore City Community College
- CAR - Carroll Community College
- CEC - Cecil College
- CHE - Chesapeake College
- CCBC - Community College of Baltimore County
- FRE - Frederick Community College
- GAR - Garrett College
- HAG - Hagerstown Community College
- HAR - Harford Community College
- HOW - Howard Community College
- MC - Montgomery College
- CSM - College of Southern Maryland
- PRI - Prince George's Community College
- WOR - Wor-Wic Community College

5. Please indicate that the materials submitted were received and considered by the necessary governing bodies as required by law. *

Mark only one oval.

- Yes
- No

6. If the materials were not received or considered by the necessary governing bodies, please explain the reason.

7. Per the guidelines each institution is to include the following items in their annual submission. Please use the check boxes below as a guide for the requirements. Should you find that your report is lacking, please return to the report and add the missing item(s). *

Check all that apply.

- (Required) Institution name
- (Required) Mission statement
- (Required) Institutional assessment
- (Required) Answers to MHEC prompts
- (Required) Community Outreach and Impact
- (Required) DPA table
- (Required) Accountability indicators
- (Optional) Cost Containment

Uploads

All institutions must perform two uploads: 1) entire report combined as a PDF (see below for order of contents) and 2) Data Excel documents (Accountability Metrics/Benchmarks for the community colleges).

PLEASE ENSURE YOUR INSTITUTION'S NAME IS INCLUDED IN THE FILE NAME FOR EACH UPLOADED ITEM.

8. UPLOAD 1: Please upload the ENTIRE combined report in PDF form - narrative, accountability metrics and measures, and supporting documents (please ensure ALL components are combined, as this is what will be published) COMMUNITY COLLEGES' report order 1) narrative (**including the excel sheet for the prompt #5**), 2) Degree Progress Analysis 3) Indicators and 4) Definitions and other supporting documents (optional). Please have your file name reflect this format: PAR_InstitutionAbbreviation _FiscalYearofReport.pdf. (E.g. PAR_BCCC_FY24.pdf) *** Please use the institution abbreviations provided in the drop down list for the institutions in this form*** *

Files submitted:

9. UPLOAD 2: Data in Excel form (metrics for Community Colleges and DPA sheets). Please have your file name reflect this format: DPA_InstitutionAbbreviation _FiscalYearofReportedCohort.xlsx. (E.g. DPA_BCCC_Fall19.xlsx; PARmetrics_BCCC_FY24.xlsx) *** Please use the institution abbreviations provided in the drop down list for the institutions in this form*** *

Files submitted:

10. UPLOAD 3: Appendix for MHEC prompt #5. Please have your file name reflect this format: PARPrompt5_InstitutionAbbreviation _FiscalYearofReportedData.xlsx. (E.g. PARPrompt5_BCCC_FY24.xlsx) *** Please use the institution abbreviations provided in the drop down list for the institutions in this form*** *

Files submitted:

11. Additional, optional attachment (limit 1) - only use if there is something you need to attach that wasn't contained in the pdf or Excel upload.

Files submitted: