Screen reader support enabled.

2024-2026 Sexual Assault Campus Climate Survey and Incident Data Reporting submission to the Maryland Higher Education Commission - Due June 1, 2026

Maryland legislation requires all higher education institutions in Maryland to provide the Maryland Higher Education Commission (MHEC) a report on the findings from a sexual assault campus climate survey and a report on institution-level data on incidents of sexual assault and other sexual misconduct. These materials are due every other year with the most recent cycle due for submission by June 1, 2026.

See Md. Education Article, Section §11-601 for requirements.

This form allows for the seamless submission of the following:
* incident data and/or
* the survey narrative

You can save the form and return to it as you complete your submission.

Changes to Google form from past cycles:

- required to answer Prompts D and E of Survey Narrative in this Google form
- required to upload a PDF report responding to Prompts A and B (required), and C (optional) in this Google form

Please do not submit materials via email. Contact Barbara Schmertz at barbara.schmertz@maryland.gov with questions.

In this form you must provide your name and contact information as well as attach appropriate materials.

Warning - please ensure you have adhered to all requirements in the guidelines. Institutions that provide Incident Data with errors or incomplete or incorrect survey narratives will have to complete an entirely new Google form for resubmission.

If you need to update your institution's contact information for communications to and from MHEC, please use this form https://docs.google.com/forms/d/e/1FAIpQLSd6VyZRls-sS_MT5CMUKMNEYm8bTJqGTeIZxST_32qZLK3g6A/viewform?usp=sf_link Add your name and contact information.

Email*

This form is collecting emails. Change settings

After section 1

General Information

After completing this section, you will have an opportunity to select whether you are submitting the Incident Data, the Survey Narrative, or both. Please know you are asked to attest to adherence to the guidelines and to the quality of your incident data.

The Incident Data must be in Excel format (the Excel workbook provided in by MHEC for the 2024-2026 reporting cycle. These were emailed to the designated points of contact and can be accessed via the MHEC Calendars here: https://data.mhec.state.md.us/mac_calendar_intro.asp). The Survey Narrative must be in pdf format.

Name
*

Job Title
*

Phone number (format ##########)
*

Institution name (please select)
*

After section 2

MOUs

The following question asks about Memorandums of Understanding (MOUs) with off-campus service providers. An MOU is a formal, yet nonbinding agreement between two or more parties that outlines the roles and objectives of each party. Campuses may have MOUs with local rape crisis centers, mobile crisis units, crisis hotlines, and other similar service providers.

Between 2024 and 2026, did the campus have a MOU (Memorandum of Understanding) with any off-campus victim service providers for student referrals?
*

After section 3

Link to Clery Report
Description (optional)

Provide the link to your institution's Clery report (known as ASR) in the text box below. (Required in MD state mandate)

If not required to submit Clery report, insert N/A - see note below regarding requirements for ASR reporting)

Note: The Clery Act requires colleges and universities that **receive federal funding** to prepare an annual security report (ASR).This ASR must include statistics of campus crime for the preceding 3 calendar years, plus details about efforts taken to improve campus safety.
*

After section 4

Incident Data

In this section, you are given an opportunity to submit your Incident Data; if you are not submitting these data, and are submitting just the Narrative responses and pdf report, the "no" response will take you to the Survey Narrative Section.

If you are submitting both the Incident Data and the Survey Narrative responses and pdf, select Yes. After completing the Incident Data section, you will be prompted to submit the Survey Narrative.

If you are submitting the Incident Data, please ensure you have reviewed it and can attest that it is free from errors and has been validated. ***Institutions that provide Incident Data with errors will have to complete an entirely new Google form for resubmission.***
Are you submitting the incident report data?
*

After section 5

Why no incident data?
Please indicate why you are not submitting incident data. Incident data - even if all zeros - is required to submit by law.
Please indicate why you are not submitting incident data. Incident data - even if all zeros - is required to submit by law.
*

After section 6

Incident Data

In this section, you are given an opportunity to submit your Incident Data; if you are not submitting these data, and are submitting just the Survey Narrative and pdf report, the "no" response will take you to the Survey Narrative section.

If you are submitting both the Incident Data and the Survey Narrative responses and pdf, select Yes. After completing the Incident Data section, you will be prompted to submit the Survey Narrative.

If you are submitting the Incident Data, please ensure you have reviewed it and can attest that it is free from errors and has been validated. Please review your Incident Data and attest to the quality and completeness of the data.
Incident data - please check each box to indicate your submission meets MHEC requirements. If you cannot attest to these, please return to the materials and correct issues and continue your submission.

Please do not just check the boxes without reviewing your work. If MHEC contacts you about resubmissions, you will have to fill out another form to upload revised data.
*

<div align="center">Yes</div>

Data are entered for Sexual Assault I, Sexual Assault II and Other Sexual Misconduct tabs (even if zeros).
Unclassified is completed properly (if using).
Institution name selected from list on "Fill Out Reporting Info" tab
Cycle dates are on "Fill Out Reporting Info" tab

Excel file name contains Institution's name and cycle year (e.g., 2024-2026)
You have addressed all validation comments and checked your work

After section 7

Submitting Incident Data

Please upload your Incident Data. **Your file MUST have the institution's name in the file name (e.g., CCBC Incident Data 2024-2026).**

WARNING - PLEASE DOUBLE CHECK YOUR DATA; YOU WILL HAVE TO COMPLETE ANOTHER GOOGLE FORM IF YOU HAVE TO RESUBMIT DATA .

After submission, you will be asked if you are also submitting the Survey Narrative If you are not, you will be taken to the Submit section. If you are, you will be asked a few questions regarding the completeness of your Survey Narrative and then given an opportunity to submit the Survey Narrative. Once done, you will be asked to submit the form.

Upload 2024-2026 Incident Data
*

After section 8

Survey Narrative Submission

In this section, you are given an opportunity to submit your Survey Narrative. Note that for this year, institutions must respond to several Survey Narrative prompts in the Google form (not in the report).

Key changes for this year to note:

- the Google form - several prompts are embedded in the Google form itself. Note that there are word limits to those sections so plan and edit accordingly.
- The pdf Survey Narrative - MHEC is now requiring institutions use tables or graphs to depict trend data collected and reported by institutions.
- The pdf Survey Narrative - page limits have been altered due to the reduction in reporting prompts for the pdf and the use of visuals to depict the data. Both should greatly reduce the reporting burden on institutions.

Are you submitting the Survey Narrative ?
*

After section 9

Why no Survey Narrative?

All institutions must have conducted a Campus Climate Survey between 2024 and 2026. It is required by State law. Md. Education Article, Section §11-601

Please share why you are not submitting the Survey Narrative.
*

After section 10

Survey Narrative
NEW

In an effort to streamline reporting and reduce the Survey Narrative content, MHEC has divided the Survey Narrative prompts into two sections.

Please answer Prompts D and E of the Survey Narrative in this Google form (below). After completing Prompts D and E, you will submit the pdf with your responses to Prompts A B, and C (if you completed Prompt C).

See Guidelines issued by MHEC or the pdf copy of the Google form to determine what will be asked of institutions in the Form.

You can save this Google form and return to it as you complete your submission.

Prompt D: Survey Administration

Part (a): What survey instrument was used in the 2024-2026 cycle? How was it developed or obtained?
*

Prompt D: Survey Administration

Part (b): Has your institution's survey instrument changed significantly since the previous cycles? If so, why?
*

Prompt D: Survey Administration

Part (c): Did your institution use the additional Maryland Department of Health questions and prompt edits provided in 2024?

*

Prompt D: Survey Administration

Part (d): Explain why your institution did or did not use the additional MDH questions and prompts.

*

Prompt D: Survey Administration

Part (e): Who received the survey? Select ALL that apply.
*

Other…

Prompt D: Survey Administration

Part (f): How did the institution decide who to survey?
*

Prompt D: Survey Administration

Part (g): How did the institution conduct the survey (i.e., online, paper survey, etc.)?
*

Prompt D: Survey Administration

Part (h): How was the survey administered (i.e., in class, via email, via online learning platform, at a student event)?
*

Prompt D: Survey Administration

Part (i) What was the rate of response among those who could have responded (e.g., if you surveyed only undergraduates, what percentage of undergraduates responded?)
*

Prompt D: Survey Administration

Part (j): What steps were taken to encourage responses from the surveyed population? Select ALL that apply.
*

Other…

Prompt D: Survey Administration

Part (k): How does the respondent population compare to the general population on campus (e.g., race and ethnicity, gender, age, on-campus/off-campus residents)? (50-100 words)
*

Prompt D: Survey Administration

Part (l): What changes to the survey administration were made since the last survey cycle, if any? Select ALL that apply.
*

Other…

Prompt E: Institutional Analysis and Action Steps

Part (a): Describe findings from analyzing the incident data and the trends you find from the survey data.

Discuss findings such as the rates/types of incident reporting and:
(1) students' responses to training and education survey questions,
(2) students' responses to perceptions of safety,
(3) students' reports of prevalence (if collected via survey)
*

Prompt E: Institutional Analysis and Action Steps

Part (b): What have been the results of changes implemented since the 2022-2024 survey cycle? Similarly, what has the institution changed from what its learned over the past five cycles (2016-18, 2018-20, 2020-22, 2022-24, and 2024-26)? (150-200 words)
*

Prompt E: Institutional Analysis and Action Steps

Part (c): What activities, services, programs, or other results have arisen from what was learned from the survey results? (100 words)
*

Prompt E: Institutional Analysis and Action Steps

Part (d): What have you learned from an analysis of respondents' answers to questions tied to education and training received and questions gauging their knowledge on how to report? Are they aligned or are there gaps? (150-200 words)

*

Please check each box to indicate the remainder of the Survey Narrative submission meets MHEC's requirements for the Survey Narrative.
*

Please upload a pdf with your written responses to Prompts A, B, and C (if you completed C) of the Survey Narrative. Your file name must contain your institution's name. After submission of the Survey Narrative, you will be asked to submit the Google Form.
*

After section 11

Section 12 of 12

Thank you for your 2024 - 2026 cycle submission

Thank you for your submission. You should receive an email confirmation. Please save this email for your records.

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