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MEMORANDUM

DATE: July 16, 2021
 TO: Maryland Community Colleges and Four-Year Institutions
 FROM: Parris Jackson, MHEC Director of Information Technology
 SUBJECT: Enrollment Information System (EIS) Collection Changes

The purpose of this memorandum is to inform our institutional partners that the Maryland Higher Education Commission (MHEC) has modified the data collection requirements for some data elements within the Enrollment Information System (EIS) collection effective with the 2021-22 collection year.

Data Element Changes

The EIS collection requires institutions to selectively provide data based upon the value in the data element first-time flag ([DD37](#)). The current policy requires data to be submitted for the data elements provided in the table below for any records with a first-time flag of 1 or 5.

Effective with the 2021-22 collection year, the data elements provided in the table below will only be required for students with a first-time flag of 1. The elements will no longer be required for students with a first-time flag of 5. Despite it not being required, some institutions report the elements for students with a first-time flag of 0, 2, 3 and 4.

For the 2021-22 collection year, when the first-time flag is **not** 1 (0, 2, 3, 4, or 5), data elements in the table below should be reported as null or blank. If data in the table is reported for students with a first-time flag of 0, 2, 3, 4 or 5, data will not be validated by MHEC.

DD##	Description	Header Row Description
DD40	High School Code	High_School_Code
DD107	High School Graduation Date	High_School_Graduation_Date
DD108	High School GPA	High_School_GPA
DD53	SAT Math Score	SAT_Math_Score

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DD54	SAT Verbal Score	SAT_Verbal_Score
DD106	SAT Writing Score	SAT_Writing_Score
DD56	ACT Math Score	ACT_Math_Score
DD55	ACT English Score	ACT_English_Score
DD57	ACT Reading Score	ACT_Reading_Score
DD58	ACT Science Score	ACT_Science_Score
DD59	ACT Composite Score	ACT_Composite_Score
DD147	SAT Math Score 2016	SAT_2016_Math_Score
DD148	SAT EBRW Score 2016	SAT_2016_EBRW_Score

Please let me know if there are any questions.

Thank you for your partnership.