Frequently Asked General/Miscellaneous Questions

Calendar

Most files are reported by Term, Summer Term and Fall Term and again for Winter Term and Spring Term. Students and courses will appear in the file for the term in which the college considers the student to be enrolled or the course to be scheduled. For example, if a summer course ends prior to July 1, it will be included in the Summer Term because the college considers the course to be a summer course.

Relationship Between SRS, EOTS, and CIS

- SRS includes one record per course per undergraduate per term. SRS includes a "Course Outcome" based on the student's grade in the course.
- EOTS includes one record per student per term.
- CIS includes one record per section per course per term. CIS will include only courses in which at least one student was enrolled. It will not include courses that were scheduled but cancelled or for which there was no enrollment.

It seems reasonable that all students listed in the SRS file should also appear in the EOTS file. It also seems reasonable that all courses listed in the SRS file should also appear in the CIS file. The following issues were discussed at the conference.

1. Once these issues are resolved, researchers might find value in creating the files in this order.
   a. SRS – determine all students in the targeted terms and the courses in which those students are enrolled.
   b. CIS – using the courses identified in SRS, create the CIS file.
   c. EOTS – using the students identified in SRS, create the EOTS file.
   If the resolution to these issues results in consistency among these three files, this process should increase the likelihood that the files will include all of the data elements that they share.

Relationship Between DIS and ECS

DIS includes all degrees and certificates awarded by the institution reported twice per year. ECS includes one record per student per source of external credit and applies only to students who received degrees in the targeted term. Every student in DIS for whom the number of native credits is less than the number of credits required for the degree must be included in ECS. Additional students who received degrees and who also had transfer credits will be included in ECS. In summary, ECS will include every student in DIS for whom we have a record of transfer credit.

Q: Will the expanded collection allow you to complete any additional IPEDS reports?

A: We are happy to add IPEDS reports wherever possible. In the past, MHEC has not completed IPEDS reports for independents because not all independents have submitted data on all students, only on Maryland residents. As more independents submit more data, we will add more IPEDS reports. The reports that we currently pre-load for public institutions include Completions, Fall Enrollment, Human Resources, and Graduation Rates. Obviously we couldn't do Human Resources for you since you don't submit employee data, but we would be willing to do the others. We will continue to look at the data on an ongoing basis, and when we determine that we can complete an additional report, we will do so.

Q: In MHEC's retention and graduation reports, MHEC has always included students in retention and graduation rates if the students have transferred to other public two-year or four-year institutions. Going forward, will MHEC treat independent institutions in the same way? Will students count as "successful" if they transfer to other independent institutions? What about public institutions?

A: Until now, MHEC has been unable to report data on students who transfer out from independent institutions because independent institutions have identified students on the basis of a campus ID alone, and these campus IDs have not consistently been applied to students transferring to another institution. In the new collection, we expect additional identifying information will be included that will make it possible to follow students across institutions. If that is correct, then we will work to include students who transfer in the success rates of original institutions – possibly even students who transfer between independent and public institutions. We will continue to look at the data on an ongoing basis, and as we determine that we can report data in this way, we will do so.

Q: In the past we use freeze data for the Fall S-7 and the Fall EIS and the numbers always matched. Should we continue this practice?

A: Kathy from MHEC's perspective the numbers do not have to match but be similar.   If the matching practice works for your institution then by all means continue. As long as the records in your file contain a "1" in the freeze flag field, this is all we need to identify the appropriate enrollment records to upload to IPEDS.   If you sue the same freeze data for the S-7, it should match.

The S7 must be submitted for the Summer/Fall *and W*inter/*S*pring collection periods. (Your recently submitted question).

For the answer about the S-7:

The S7 must be submitted for the Summer/Fall *and W*inter/*S*pring collection periods. (Your recently submitted question).

I did not see this on the summer fall 2013 collection schedule.   Will the due date change from previous years? Or will it still be due on 10/15?

Will the community colleges submit an HGS file for year 2013? This normally would be done in September, but am not sure

Q: If we enter a "0" in a digit field i.e. SASID, do they want 10 0's in this field?

A: Please do not enter a "0" in any numeric field if no data is available. The field should be left as a blank (NULL).