Q & A from MICUA Registrars & IR Directors

Q: You want us to report SASID, which we have never collected and never even received before. How are we going to get those data so that we can report them to you by November 15?
A: You may have heard at some point about a "batch process." Developments have moved away from this "batch process." Instead, the EUCLID process will be the vehicle by which institutions will obtain SASIDs. This process will allow one or perhaps two persons on each campus to feed data into a system and return a list of SASID matches. As of this writing (August 1), we are still hoping to build that process and make it available to institutions in time to pull SASIDs for the EIS collection. But we are also prepared to not have these data this year.

Q: Can the SASID be added to ARTSYS?
A: The EUCLID collection process is the expected process.

Q: Will the EUCLID or e-transcript process allow us to get SASIDs for grad students? Does it go back that far?
A: SASIDs have only been in use for about ten years. But presumably any student could be queried through EUCLID.

Q: You ask us to provide Distance Education status at the student level. I have distance ed data by counting courses, but I don't have it at the student level.
A: That question is designed to accommodate the new IPEDS question on the Fall Enrollment survey that requires you to identify how many of your enrolled students are enrolled exclusively or partly in distance education courses. You will have to start classifying students like this anyway, if you haven't already done so. (NB: Some MICUA institutions reported that they have already built a process to identify distance education students.)

Q: Will the new question about distance education allow MHEC to discontinue the SREB distance education collection, or will that continue?
A: The IPEDS question asks about distance education at the student level. The SREB collection asks about distance education at the course level. Therefore, the SREB collection will continue.

Q: We have several study-abroad programs in which most students will not have received grades in time for EOTS. We will already have reported in EIS that the student is taking a full-time load, but we won't be able to report completion in EOTS. Will we be able to go back and report it? Could you add a field to flag students in this situation? How should we address this?
A: This will be handled through our edit-check process. In this situation you should exclude this student from EOTS. MHEC will then send an edit check report that says, Based on your enrollment file, we are expecting a record for This Student. You will then respond that this is a study-abroad student, and submit the record later.

Q: When will the new data dictionary be published?
A: We know you need it and we are planning to publish it, but we don't have a hard date for you.

Q: Will the expanded collection allow you to complete any additional IPEDS reports?
A: We are happy to add IPEDS reports wherever possible. In the past, MHEC has not completed IPEDS reports for independents because not all independents have submitted data on all students, only on Maryland residents. As more independents submit more data, we will add more IPEDS reports. The reports that we currently pre-load for public institutions include Completions, Fall Enrollment, Human Resources, and Graduation Rates. Obviously we couldn't do Human Resources for you since you don't

submit employee data, but we would be willing to do the others. We will continue to look at the data on an ongoing basis, and when we determine that we can complete an additional report, we will do so.

**Q:	We have a summer session that finishes before June 30. Does that mean you want me to report it in Spring?**
A:	No. We are organizing the data around terms, not sessions. (In this case a "session" is a subset of a "term.") A "term" is a unit named after a season, so a term is either Summer, Fall, Winter, or Spring. Generally speaking, if you call it Winter, then report it as Winter regardless of the actual dates of the course. If you have a course to which you don't give a term label, then you should report it as either Summer Term or Fall Term if it ends by December 31 and as either Winter Term or Spring Term if it ends by June 30. In this example, even though this particular summer session ends before June 30, you should report it with all summer sessions in the Summer Term.

**Q:	Will independents be required to submit GPAs in DIS?**
A:	No. It will be optional.

**Q:	In MHEC's retention and graduation reports, MHEC has always included students in retention and graduation rates if the students have transferred to other public two-year or four-year institutions. Going forward, will MHEC treat independent institutions in the same way? Will students count as "successful" if they transfer to other independent institutions? What about public institutions?**
A:	 Until now, MHEC has been unable to report data on students who transfer out from independent institutions because independent institutions have identified students on the basis of a campus ID alone, and these campus IDs have not consistently been applied to students transferring to another institution. In the new collection, we expect additional identifying information will be included that will make it possible to follow students across institutions. If that is correct, then we will work to include students who transfer in the success rates of original institutions – possibly even students who transfer between independent and public institutions. We will continue to look at the data on an ongoing basis, and as we determine that we can report data in this way, we will do so.