

**MAC2 External Credit System (ECS)**

Field Edit Checks

One record per undergraduate student receiving award per source of credit submitted 1 time a year.

Item #	Minimum Field Length	Maximum Field Length	Field Type	Data Element	Data Dictionary Reference	Edit Checks	Description
1	1	1	Digit	Collection Term	<a href="#">DD2</a>	Must correspond with upload selection for term of Annual code = 9.	Use Term Identifier (Annual -9)
2	4	4	Digits	Collection Year	<a href="#">DD1</a>	Must correspond with upload selection for year.	Collection Year (4 digits).
3	8	8	Digits	OPEID(FICE + 2)	<a href="#">DD3</a>	Must match 6 digit FICE in UserID plus 2 zeros.	Institution Identifier using OPEID codes
4	0	1	Alpha/ Numeric	Sub-Campus Code	<a href="#">DD4</a>	No edit checks.	For campus use (can be blank)
5	9	9	Digits	Identification Number (SSN)	<a href="#">DD5</a>	Must be 9 digits. Must not be 000000000 or 999999999.	Social Security Number, Individual Taxpayer Identification Number or alternative student identifier (9 digits required, blank not valid)
6	1	1	Digit	Identification Number Type	<a href="#">DD6</a>	Must = 1, 2, or 3 Blank not valid	1 = SSN, 2=Institution Assigned Identifier, 3=ITIN
7	3	10	Alphanumeric	Local Campus Student ID	<a href="#">DD8</a>	Must not be blank. Expecting at least 3 alphanumeric characters	Campus Assigned Student ID
8	0	10	Digits	SASID	<a href="#">DD9</a>	May be blank if unknown otherwise 10 digits. Must not start with 0.	MSDE assigned Student identifier
9	6	6	Decimal	External Credits Awarded	<a href="#">DD140</a>	Blank not valid. Check range from 1.00 to 200.00.	The number of credit hours awarded for course work, examinations, or other learning experiences administered by another postsecondary institution or other entity. 2 decimal places, include decimal point.
10	8	8	Digits	Source OPEID	<a href="#">DD153</a>	Blank not valid. Must be 8 digits. Validate OPEID in MHEC and federal code table.	OPEID Code for the postsecondary institution or source of credit. Consult DD3 codes for institutions and codes for other sources of credit: AP, IB, CLEP, etc.