

MAC2 Student Registration System (SRS)

Field Edit Checks

One record per course session per undergraduate student per term

Item #	Minimum Field Length	Maximum Field Length	Field Type	Data Element	Data Dictionary Reference	Edit Checks	Description
1	1	1	Digit	Collection Term	DD2	Must correspond with upload selection for term.	Use Term Identifier (Fall - 1, Winter - 2, Spring - 3, Summer - 4)
2	4	4	Digits	Collection Year	DD1	Must correspond with upload selection for year.	Collection Year (4 digits).
3	8	8	Digits	OPEID(FICE + 2)	DD3	Must match 6 digit FICE in UserID plus 2 zeros.	Institution Identifier using OPEID codes
4	0	1	Alpha/Numeric	Sub-Campus Code	DD4	No edit checks.	For campus use (can be blank)
5	9	9	Digits	Identification Number (SSN)	DD5	Must be 9 digits. Must not be 00000000 or 99999999.	Social Security Number, Individual Taxpayer Identification Number or alternative student identifier (9 digits required, blank not valid)
6	1	1	Digit	Identification Number Type	DD6	Must = 1, 2, or 3 Blank not Valid	1 = SSN, 2=Institution Assigned Identifier, 3=ITIN
7	3	10	Alphanumeric	Local Campus Student ID	DD8	Must not be blank. Expecting at least 3 alphanumeric characters	Campus Assigned Student ID
8	0	10	Digits	SASID	DD9	May be blank if unknown otherwise 10 digits. Must not start with 0.	MSDE assigned Student identifier
9	1	6	Alpha/Numeric	Course Subject	DD119	Blank not valid.	Institution's preferred code. Same codes must be used in both CIS and SRS.
10	1	6	Alpha/Numeric	Course Number	DD120	Blank not valid.	Institution's preferred code. Same codes must be used in both CIS and SRS.
11	1	6	Alpha/Numeric	Section Number	DD121	Blank not valid.	Institution's preferred code. Same codes must be used in both CIS and SRS.
12	1	3	Alpha/Numeric	Course Session	DD146	Blank not valid.	Institution's preferred code. Same codes must be used in both CIS and SRS.
13	1	5	Decimal	Course Hours	DD127	Blank not valid. Valid range > 0 and < 99.99	Number of hours attempted for this course. (numeric, no more than 2 decimal places, include decimal point).

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14	1	1	Digit	Course Hour Type Flag	DD128	Blank not valid. Valid codes are 1, 2 or 3.	1=Credit Bearing 2=Non-Credit Bearing 3=Credit Bearing Course but Non-Credit for Student(eg. Auditor)
15	1	1	Alphabetic	Entry-Level Credit Bearing Math	DD129	Blank not valid. Valid codes are Y or N.	N=not an entry-level credit bearing math course Y=entry-level credit bearing math course
16	1	1	Alphabetic	Entry-Level Credit Bearing English	DD130	Blank not valid. Valid codes are Y or N.	N=not an entry-level credit bearing English course Y=entry-level credit bearing English course
17	1	1	Alphabetic	Course Outcome	DD133	Blank not valid. Valid codes are P, F, A, W, I, or Z.	Indicates whether the course is Passed(P), Failed(F), Audit(A), Withdrawn(W), Incomplete(I) or Unresolved(Z).