

Degree Information System (DIS) Revised File Layout for 2012-13 Submission
New Field is highlighted in Yellow

Record Position	Field Length	Data Element	Data Dictionary Reference	Description
1-2	2	Highest Degree Month	See DIS Manual	Calendar Month the highest degree was conferred.
3-4	2	Highest Degree Year	DIS Manual	Calendar Year the highest degree was conferred.
5-10	6	FICE Code	DD3	Institution identifier using FICE codes.
11	1	Sub-campus Code	DD4	An identifier to define students within institution. Optional
12-20	9	Identification	DD5	Social Security Number or alternative identifier or Individual Taxpayer Identification Number (ITIN)
21	1	Identification Type	DD6	Code "blank" if the identification number is a Real SSN or ITIN. Code "2" to indicate that the identifier is NOT a real SSN or ITIN.
22	1	Gender	DD21	Employee's gender or assigned gender if unknown
23	1	Race/Ethnic (1997 Standard)	DD20	The 1977 standards for single category race/ethnicity. Required through 2009 collection and reported if available after 2010 and beyond
24-25	2	Degree Sought (Highest)	DD30	Highest degree awarded during the reporting period. If single degree report it here.
26-31	6	Program Taxonomy (Highest)	DD31	MHEC academic program code for the degree specified in highest degree field above.
32-33	2	Degree Sought (Second)	DD30	Degree conferred in addition to the highest degree during reporting period. If highest degree was a single degree but covered multiple majors a code of "99" optimally can be placed here.
34-39	6	Program Taxonomy (Second)	DD31	MHEC academic program code for the second degree or for multiple major (if "99" specified above).
40-41	2	Degree Sought (Third)	DD30	Degree conferred in addition to the highest degree during reporting period. If highest degree was a single degree but covered multiple majors a code of "99" optimally can be placed here.
42-47	6	Program Taxonomy (Third)	DD31	MHEC academic program code for the second degree or for multiple major (if "99" specified above).
48-49	2	Degree Sought (Fourth)	DD30	Degree conferred in addition to the highest degree during reporting period. If highest degree was a single degree but covered multiple majors a code of "99" optimally can be placed here.
50-55	6	Program Taxonomy (Fourth)	DD31	MHEC academic program code for the second degree or for multiple major (if "99" specified above).
56-57	2	Degree Sought (Fifth)	DD30	Degree conferred in addition to the highest degree during reporting period. If highest degree was a single degree but covered multiple majors a code of "99" optimally can be placed here.
58-63	6	Program Taxonomy (Fifth)	DD31	MHEC academic program code for the second degree or for multiple major (if "99" specified above).
64-66	3	Cumulative GPA	See DIS Errata Sheet	Grade Point Averages required for 2-year publics; not required for independents and 4-year publics

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67	1	US Citizenship	DD24	Identifies whether student is in the U.S. Citizenship Group or not
68	1	Hispanic Latino Ethnicity (1997 Standard)	DD25	Identifies whether student is of Hispanic or Latino origin under 1997 standards
69	1	White (1997 Standard)	DD26.1	Multi-race identification for indicator under 1997 standards
70	1	Black/African American (1997 Standard)	DD26.2	Multi-race identification for indicator under 1997 standards
71	1	Asian (1997 Standard)	DD26.3	Multi-race identification for indicator under 1997 standards
72	1	American Indian (1997 Standard)	DD26.4	Multi-race identification for indicator under 1997 standards
73	1	Native Hawaiian (1997 Standard)	DD26.5	Multi-race identification for indicator under 1997 standards
74-77	4	Birth Year	DD22	YYYY – Year in which student was born
78-80	3	Reserved for future		Blank

ELEMENT TITLE:

Birth Year

DEFINITION: An individual's year of birth (e.g. 1940) as designated on legal birth registration or certificate.

FORMAT: numeric – 4 digits

CODES: DIS, EIS, EDS, RTN, AGGR – use “0000” = unknown
TSS = blank = unknown

COMMENTS: collection year – birth year = individual's age

RELATED TO: Birth Year Qualifier (AGGR)

GLOSSARY:

SYSTEMS: DIS, EIS, TSS, EDS, RTN, AGGR

SYSNAME: BIRTHYR

DOCUMENTED: 1/10/77 Revised: 11/1/04

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